

SPOUSE/CIVIL PARTNER TRANSFER INSTRUCTION FORM WHITBREAD PLC (THE “COMPANY”) SHARESAVE MATURITY

**PLEASE COMPLETE THIS FORM AND RETURN TO LINK GROUP: SHARESAYE TEAM, CENTRAL SQUARE,
29 WELLINGTON STREET, LEEDS, LS1 4DL ALONG WITH YOUR MATURITY INSTRUCTION FORM IF YOU
WISH TO PURCHASE SHARES UNDER OPTION AND TRANSFER THEM TO YOUR SPOUSE/CIVIL PARTNER
IMMEDIATELY TO KEEP OR SELL. OR SCAN AND EMAIL BOTH FORMS TO
WHITBREADSAYE@LINKGROUP.CO.UK**

Participant's details

Full name (including title):
Address:
Post Code:
Day time phone number*:
Email address*:

Spouse/civil partner's details

Full name (including title):
Address:
Post Code:
Day time phone number*:
Email address*:

*Only to be used in case of a query.

Nationality	National Client Identifier NCI*	Date of Birth					
		D	D	M	M	Y	Y

*If you are unsure of your NCI, please see the attached NCI help sheet.

Spouse/civil partner's bank details

Bank name:
Account name:
Account number/IBAN
Sort code/SWIFT code:

Please ensure that you provide your Spouse/civil partner's **personal bank account details** and not the account of any third party and that the account can accept BACS payments.

¹The PTM levy is an automatic regulatory tax of £1.50 that goes to the Panel of Takeovers and Mergers.

Transfer instructions:

Number of options to be exercised and transferred to your spouse/civil partner:

1. Of the total number of shares to be transferred to your spouse/civil partner, how many shares are being kept?

2. Of the total number of shares to be transferred to your spouse/civil partner, how many shares are being sold?

When keeping shares your spouse/civil partner will receive a share certificate within 14 business days of the exercise date. When selling shares, your spouse/civil partner will be charged a commission fee of £10.50 individual sale which will be deducted from the sale proceeds. Additionally, a PTM Levy of £1.50 is payable on transactions in excess of £10,000 consideration¹.

Your spouse/civil partner will receive a transfer for any sale proceeds to the bank account detailed on this Spouse/Civil Partner Transfer Instruction Form.

The Terms and Conditions of this Sale Facility are enclosed, and give details of dealing frequency, cut-off dates for submission of this Sale Instruction Form and the potential impact of aggregated instructions; we recommend that you and your spouse/civil partner read these in full before taking any action as they explain in more detail how the service works. Please contact the Link Group ("Link") helpline on 0344 855 2327 (calls are charged at the standard geographic rate and will vary by provider. Calls outside the UK are charged at the applicable international rate. Lines are open between 09.00 – 17.30, Monday to Friday excluding public holidays in England and Wales) if you have any queries relating to this service.

This is not a recommendation to buy or sell shares and you/your spouse/civil partner are welcome to remain a shareholder. If you/your spouse/civil partner have any doubts about whether to act, you/your spouse/civil partner should seek advice from an appropriately qualified professional advisor. Link will not be able to provide investment advice and please remember that the value of shares may fall as well as rise and you may not recover your original investment.

Transfer Declaration:

- 1) I hereby irrevocably instruct and authorise the Company to exercise my options on my behalf.
- 2) I hereby irrevocably instruct and authorise the Company to allot the resulting shares from the exercise of my options to Link in order for Link to be able to facilitate the transfer of my shares to my spouse/civil partner.
- 3) I acknowledge that the instructions given in this form are irrevocable.
- 4) I understand that instructions received by Link after **27 July 2025** will not be eligible for the service.
- 5) I understand that any documents sent by me to Link are sent at my own risk and Link accept no liability prior to receipt by Link.

Sale Declaration

- 6) I hereby irrevocably instruct and authorise the Company to exercise my options on my behalf.
- 7) I hereby irrevocably instruct and authorise the Company to allot the resulting shares from the exercise of my options to Link in order for Link to be able to facilitate the sale of my shares on my/my spouse/civil partner's behalf.
- 8) I hereby irrevocably instruct Link to:
 - a) sell all of the exercised shares in accordance with their Terms and Conditions. A transfer for the balance (minus commission) will be sent to the account detailed on the Spouse/Civil Partner Transfer Instruction Form following the trade.
 - b) take a charge over the shares until settlement of the transaction has taken place.
- 9) I acknowledge that the instructions given in this form are irrevocable.
- 10) I understand that sales will take place on specific dates as notified by the Company between 03 February 2025 and 04 August 2025 and that completed Sale Instruction Forms must be received at Link five UK business days prior to the next dealing day so as to qualify for dealing to take place on that dealing day.
- 11) I understand that instructions received by Link after **27 July 2025** will not be eligible for the service.
- 12) I understand that any documents sent by me to Link are sent at my own risk and Link accept no liability prior to receipt by Link.
- 13) I confirm that I have read and agree to the Whitbread PLC Sharesave Maturity Sale Facility Terms and Conditions and have kept a copy for my records.

Participant Signature:

Date:

Spouse/Civil Partner signature:

Date:

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